

Overview and Scrutiny Management Committee

Thursday 28 July 2016 at 10.00 am

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors [Ian Auckland](#), [Steve Ayris](#), [John Booker](#), [Tony Damms](#),
[Douglas Johnson](#), [George Lindars-Hammond](#), [Pat Midgley](#), [Helen Mirfin-Boukouris](#),
[Josie Paszek](#), [Ian Saunders](#) and [Steve Wilson](#)

Substitute Members

In accordance with the Constitution, Substitute Members may be provided for the
above Committee Members as and when required.

PUBLIC ACCESS TO THE MEETING

The Overview and Scrutiny Management Committee comprises the Chairs and Deputy Chairs of the four Scrutiny Committees. Councillor Cate McDonald Chairs this Committee.

Remit of the Committee

- Effective use of internal and external resources
- Performance against Corporate Plan Priorities
- Risk management
- Budget monitoring
- Strategic management and development of the scrutiny programme and process
- Identifying and co-ordinating cross scrutiny issues

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Diane Owens, Policy and Improvement Officer, on 0114 27 35065 or email diane.owens@sheffield.gov.uk

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FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA
28 JULY 2016**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meetings**
To approve the minutes of meetings of the Committee held on 28th January, 17th February and 18th May, 2016
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Annual Performance Review 2015/16**
Report of the Director of Policy, Performance and Communications
- 8. Draft Work Programme 2016/17**
Report of the Policy and Improvement Officer
- 9. Draft Combined Scrutiny Work Programme 2016/17**
Report of the Policy and Improvement Officer

For Information Only

- 10. Devolution to Sheffield City Region - Update on Progress**
Report of the Director of Policy, Performance and Communications
- 11. Date of Next Meeting**
The next meeting of the Committee will be held on Thursday, 27th October, 2016, at 10.00 am, in the Town Hall

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in

land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or

- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal Services on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk

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Overview and Scrutiny Management Committee

Meeting held 28 January 2016

PRESENT: Councillors Cate McDonald (Chair), Steve Ayriss, John Booker, Tony Damms, Pat Midgley, Chris Rosling-Josephs, Sarah Jane Smalley, Geoff Smith and Ian Auckland (Substitute Member)

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Sue Alston (with Councillor Ian Auckland attending as he duly appointed substitute), and Denise Fox.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETINGS

4.1 25th November 2015

The minutes of the meeting of the Committee held on 25th November 2015, were approved as a correct record.

4.2 10th December 2015

The minutes of the special meeting of the Committee held on 10th December 2015, were approved as a correct record and, arising therefrom, it was reported that (a) the Chair had written to Mr Hartley, providing responses to the questions he raised at the meeting and (b) the notes drafted by the Policy and Improvement Officer, in consultation with the Chair, on the discussion held at the meeting, on Sheffield City Region's Proposed Devolution Agreement, had been circulated to Members of the Committee, and were attached to the minutes.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no questions raised or petitions submitted from members of the public.

6. REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING REPORT

6.1 The Interim Executive Director, Resources, submitted a report providing the Month

6 Monitoring Statement on the City Council's Revenue Budget and Capital Programme for 2015/16.

6.2 Dave Phillips, Interim Director of Finance, introduced the report, referring to the overview report, which contained details on the movements in the budget since Month 3, a graph showing monthly trends in terms of Months 3 to 6, levels of variance, risks and the decision of the Cabinet, on the Month 6 Monitoring Statement, at its meeting held on 9th December 2015.

6.3 Members of the Committee raised questions and the following responses were provided:-

- Whilst there had been some success in terms of reduction in expenditure on legal fees within the Children, Young People and Families Portfolio, further work was being undertaken, specifically in terms of prevention and, which included work in connection with the Strengthening Families Programme, in the hope of reducing such costs further. The main aim of this work was to reduce placements and fostering, by enabling more children to remain in their own homes. A bi-product should be a reduction in legal costs.
- Considerable efforts were being made to negotiate further reductions with regard to the Council's larger, long-term contracts, such as Streets Ahead and waste and recycling. Whilst there had been some success, it was acknowledged that further reductions were required, and the Council would continue to negotiate with the companies involved.
- The slippage in terms of the Capital Programme had been identified as an issue and as a result of this, there had been a considerable amount of work undertaken to review the Council's processes, with particular attempts being made to try and link it in more with the Council's priorities.
- The amount of £382,000 had been showing as a forecast overspend for Policy, Performance and Communications, was primarily due to a delay in the advertising contract, resulting in an underachievement of income. The contract negotiations had now been completed and the first income arising from the contract was expected within the next few weeks.
- The in-year reduction in Central Government funding for the Public Health contract had meant that reductions in various areas had had to be made in-year. An example of this was smoking cessation, where the increased popularity of e-cigarettes had meant that reduced funding had been possible.
- The majority of the Public Health projects listed in the report, were City-wide, although some were focused on those communities in the City, having specific needs.
- The Council would continue to chase up residents/tenants in respect of rent and Council Tax arrears. The recent changes to welfare benefits had put extra financial pressures on some residents, which made it more difficult for the Council in terms of collecting arrears. The Council would focus its

efforts on targeting those people it considered were able to pay, and deal with those having financial difficulties more sensitively. Whilst it was considered that adequate progress in terms of the collection of arrears was being made, it was considered that the introduction of Universal Credit would have a major impact on people's finances.

6.4 RESOLVED: That the Committee:-

- (a) notes the contents of the report now submitted, the information now reported and the responses to the questions raised;
- (b) thanks Dave Phillips for attending the meeting and responding to the questions raised; and
- (c) requests the Interim Executive Director, Resources, to:-
 - (i) circulate details of the information requested, which was not available at the meeting, to members of the Committee; and
 - (ii) attend a future meeting of the Committee, in 2017, as part of a more in-depth scrutiny exercise with regard to the Capital Programme.

7. ANNUAL PERFORMANCE UPDATE

7.1 James Henderson, Director of Policy, Performance and Communication, gave a presentation providing an overview of Council performance in respect of the period Quarter 2 2015/16. Also in attendance for this item was Andi Walshaw, Performance and Research Manager.

7.2 Mr Henderson reported on the new Performance Management Framework, Key Performance Indicators and performance review in respect of the 5 key Council Priorities – In-Touch Organisation, Better Health And Wellbeing, Tackling Inequalities, Strong Economy and Thriving Neighbourhoods and Communities.

7.3 Members of the Committee raised questions and the following responses were provided:-

- Whilst there was a considerable amount of detailed data in terms of the Workforce Opinion Survey, a lot of it was not available at the meeting, therefore further details would be circulated to members of the Committee.
- It was not possible to be certain about the reasons for the decline in the average score for the statement 'The work I do is valued' in the Workforce Opinion Survey. However, it was noted that the Director of Resources was leading a piece of work around employee engagement and organisational values, with the aim of helping to improve the score for this statement.
- More detailed information on the reasons for sickness absence could be made available. Stress and mental health issues were now the largest causes for staff absenteeism in the Council.

- The targets in respect of better health and wellbeing were measured by using a sample of responses from a national adult social care user survey. It was noted that the information did not provide officers with the reasons as to why the users had responded as they had.

7.4 RESOLVED: That the Committee:-

- (a) notes the contents of the presentation now provided, together with the information now reported and the responses to the questions raised;
- (b) thanks James Henderson and Andi Walshaw for attending the meeting and responding to the questions raised; and
- (c) requests (i) the Director of Policy, Performance and Communications to circulate the information requested, and which was not available at the meeting, to members of the Committee and (ii) that arrangements be made for the Committee to undertake a more in-depth scrutiny exercise, focussing on the In-Touch Organisation and Tackling Inequalities aspects specifically.

8. SCRUTINY COMMITTEES - WORK PROGRAMME OVERVIEW

8.1 The Policy and Improvement Officers submitted a report providing an overview of scrutiny work, attaching the draft Work Programmes of the four Scrutiny and Policy Development Committees.

8.2 RESOLVED: That the Committee:-

- (a) notes the contents of the report now submitted, together with the comments now made; and
- (b) requests that Members contact the relevant Chairs of the Scrutiny and Policy Development Committees to raise any suggestions in terms of joint scrutiny exercises.

9. MATTHEW BORLAND

9.1 The Chair reported that Matthew Borland, Policy and Improvement Officer, was attending his last meeting of the Committee, as he would be starting a new job at the University of Sheffield on 15th February 2016.

9.2 RESOLVED: That the Committee places on record its thanks and appreciation for the excellent work undertaken by Mr Borland, whilst in the post of Policy and Improvement Officer during the last two years.

10. DATE OF NEXT MEETING

10.1 It was noted that the next meeting of the Committee would be held on Wednesday, 17th February 2016, at 10.00 am, in the Town Hall.

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SHEFFIELD CITY COUNCIL

Overview and Scrutiny Management Committee

Meeting held 17 February 2016

PRESENT: Councillors Cate McDonald (Chair), Sue Alston, John Booker, Tony Damms, Denise Fox, Pat Midgley, Chris Rosling-Josephs, Jack Scott, Geoff Smith, Roger Davison (Substitute Member) and Robert Murphy (Substitute Member)

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Steve Ayris, with Councillor Roger Davison attending as his substitute, and Councillor Sarah Jane Smalley, with Councillor Robert Murphy attending as her substitute.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where a resolution may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. PUBLIC QUESTIONS AND PETITIONS

4.1 In response to a question relating to the funding of the Streets Ahead programme, Councillor Ben Curran (Cabinet Member for Finance and Resources) stated that this was a political priority and that the Council's Administration would prioritise this programme to ensure completion.

5. REVENUE BUDGET AND CAPITAL PROGRAMME 2016/17

5.1 The Committee considered the report of the Interim Executive Director, Resources, on the Capital Programme Budget 2016/17 and the joint report of the Chief Executive and the Interim Executive Director, Resources, on the Revenue Budget 2016/17, which were to be considered by Cabinet on the afternoon of 17th February 2016.

5.2 In attendance for this item were Councillor Ben Curran (Cabinet Member for Finance and Resources), Eugene Walker (Interim Executive Director, Resources), Dave Phillips (Interim Director of Finance), John Doyle (Children, Young People and Families Portfolio) and Laura Pattman (Communities Portfolio).

5.3 Dave Phillips introduced the Revenue Budget 2016/17 report, making particular reference to the one-fifth reduction in the Revenue Support Grant which had come on top of the Government's five year austerity programme. He went on to refer to cost pressures of approximately £25m and the £50m funding gap, with savings

towards this being provided by areas such as the transport levy, health demand management and prevention. However, a balanced budget had been achieved, but another tough year was predicted for next year, after which the situation should begin to improve. In conclusion, Dave Phillips made reference to the position regarding the reserves, earmarked reserves and the recommendations which were to be put to Cabinet.

5.4 In response to Members' questions, the following points were made:-

- The Council had not been allocated any of the £300m relief fund provided by the Government.
- Officers were not aware of any financial backlog in relation to the payment of personal budgets for Adult Services.
- It was possible that the Council might receive some of the £1m extra allocation for mental health services, but it should be noted that this was a Health Service announcement.
- Representatives of the Sheffield NHS Clinical Commissioning Group (CCG) would be able to finalise discussions with Council officers when the CCG's financial position, with regard to its funding and savings plans for 2016/17, had been established.
- Reserves would only be used as a one-off solution should the CCG not be able to provide its contribution to the BCF.
- The Government had cut the grant for the Public Health Floating Support Fund, which meant that a proposed programme of reductions would be put in place. Current clients would continue to be supported by the Floating Fund and, had these cuts not taken place, the Council had intended to extend this support to vulnerable and challenging individuals.
- The answer to most of the questions regarding the Council's Budget was that there was simply 'not enough money'. Previously there had been increases in the Council's Budget to cover inflation but, with cuts of £350m over the past six years, it didn't have the money which it had before.
- The Council's contributions to the South Yorkshire Pension Fund were set on a three year basis and the amount had increased over each previous period, with a further increase expected from 2017/18. A £5m proposal was in place to cover this increase and, if the previous deficit element of the bill was paid up front, then less would be paid, which would help to mitigate the position. Funds were in place to pay this.
- No levy in relation to flood prevention schemes had been made on businesses within the Lower Don Business Improvement District, but an increase in Business Rates had been agreed.

- Negotiations were taking place regarding savings on the Council's major contracts and unsuccessful attempts had been made to get the Government to agree to changes in the way projects were financed. The savings asked for were deemed to be reasonable, but it was difficult to identify savings during the investment period. In respect of the Waste Management contract, a number of savings had been made over the years, eg the introduction of alternate weekly collections, but, at the moment, it seemed that the Streets Ahead contract would cost the agreed amount. Any savings could also be dependent on the nature of the contract, eg the contract for Waste Management was a long one, whilst the contract with Capita was coming to an end. Contract savings were still being pursued, but in the Place budget there were alternative savings which could be made. The existing target on savings had not been fully delivered but this would be pursued next year.
- Local authorities had been allowed by the Government to increase Council Tax by up to 2% to fund Adult Social Care, but this didn't come close to solving the problem, with a national solution being required. After 2017/18, the Government would allocate funds for the BCF and it had been recognised that there was a need for this to come to local authorities in the North of England.

5.5 Dave Phillips then introduced the report on the Capital Programme Budget 2016/17 and informed the Committee that the budget for that year was £195m. This would be used to target key priorities such as housing, the Streets Ahead programme and schools. He added that the Council's revised internal Gateway approval process would enable schemes to be processed more quickly.

5.6 In response to Members' questions, the following points were made:-

- This was not the appropriate forum for the discussion of procurement, which would be looked at separately.
- It would be possible for the Housing Repairs system to be considered by the appropriate Scrutiny and Policy Development Committee.
- It was planned to spend all of the Capital Programme Budget Allocation for 2016/17, but in reality there was always some slippage. It was hoped that the new Gateway approval process would help in this regard. The variation this year was around 7%, which was an improvement on the position 2 years ago. As a result of best practice being adopted, a variation of around 5% could be expected in this budget.
- The figures for slippage would be checked, but it was felt that there had been a definite improvement.
- In relation to schools, Bannerdale was not included in the current programme but would be next year.

5.7 RESOLVED: That the Committee:-

- (a) thanks those attending for their contribution to the meeting;
- (b) notes the contents of the report of the Interim Executive Director, Resources, on the Capital Programme Budget 2016/17 and the joint report of the Chief Executive and the Interim Executive Director, Resources, on the Revenue Budget 2016/17, together with the comments made and the responses provided;
- (c) recommends that the report of the Interim Executive Director, Resources, on the Capital Programme Budget 2016/17 and the joint report of the Chief Executive and the Interim Executive Director, Resources, on the Revenue Budget 2016/17, be submitted to Cabinet without amendment;
- (d) believes austerity is a political choice, not an economic necessity;
- (e) believes that Sheffield has been unfairly targeted for cuts by the Government since 2010;
- (f) condemns the Government for the savage, persistent and unfair cuts it has chosen to impose; and
- (g) requests that this resolution, together with the accompanying report, be sent to the Sheffield Members of Parliament, to underline the ferociousness of the funding situation facing Sheffield City Council.

6. DATE OF NEXT MEETING

- 6.1 It was noted that the next meeting of the Committee would be held on a date to be arranged.

SHEFFIELD CITY COUNCIL

Overview and Scrutiny Management Committee

Meeting held 18 May 2016

PRESENT: Councillors Tony Damms, Ian Auckland, Steve Ayriss, John Booker, Douglas Johnson, George Lindars-Hammond, Pat Midgley, Helen Mirfin-Boukouris, Josie Paszek, Ian Saunders and Steve Wilson

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1. APOLOGIES FOR ABSENCE

1.1 No apologies for absence were received.

2. APPOINTMENT OF CHAIR

2.1 RESOLVED: That Councillor Tony Damms be appointed Chair of the Committee.

3. DATES AND TIMES OF MEETINGS

3.1 RESOLVED: That meetings of the Committee be held on a quarterly basis, on dates and times to be determined by the Chair, and as and when required for called-in items.

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Report to Overview & Scrutiny Management Committee (OSMC)

Thursday 28th July 2016

Report of: James Henderson, Director of Policy, Performance & Communications

Subject: Annual Performance Review 2015-16

Author of Report: Andi Walshaw
andrew.walshaw@sheffield.gov.uk
0114 27 30239

The attached presentation will be used to provide Overview and Scrutiny Management Committee with an overall summary of Council performance during 2015/16.

The Scrutiny Committee is being asked to:

- Consider the data / information being presented and provide comment / feedback
 - Identify any areas which require further consideration by OSMC or another scrutiny committee
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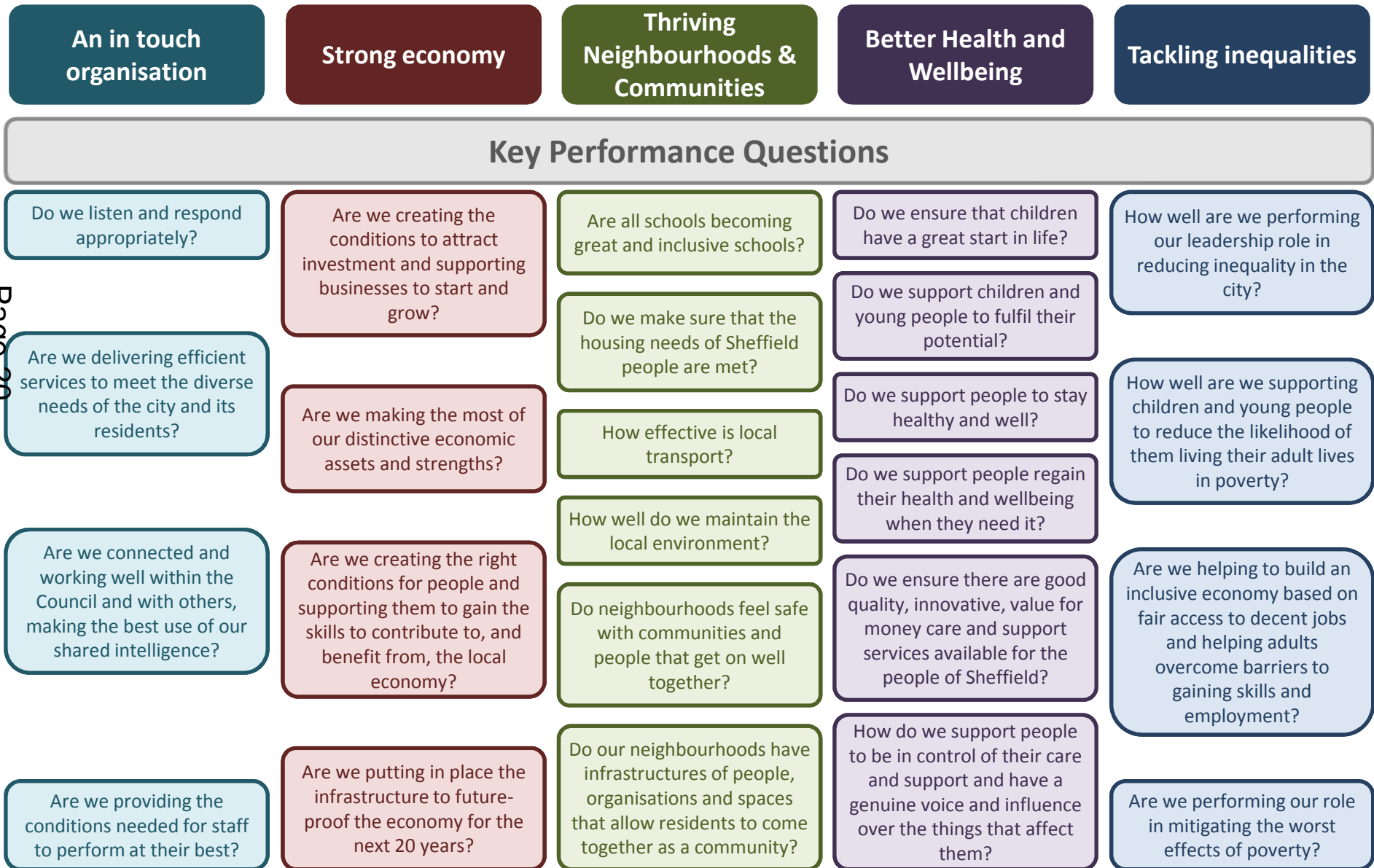
OSMC Performance session – July 2016

Agenda

- **Performance Management Framework Overview**
- **Key Performance Questions**
- **Performance Review – 5 Priorities**
 - In-Touch Organisation
 - Better Health and Wellbeing
 - Tackling Inequalities
 - Strong Economy
 - Thriving Neighbourhoods and Communities

Performance Management Framework - Overview

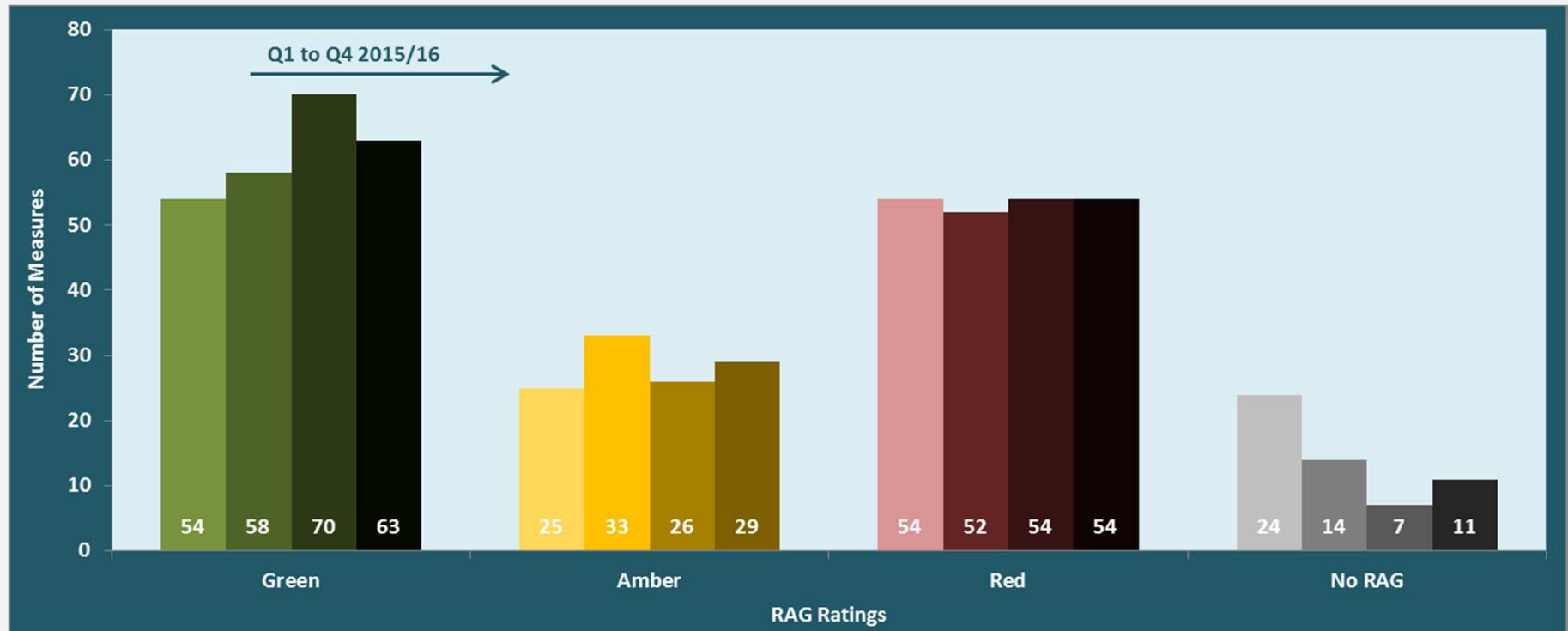
Priorities and Key Performance Questions



Key Performance Indicators - Overview

RAG Ratings – Q1 to Q4 2015/16

Performance Measures

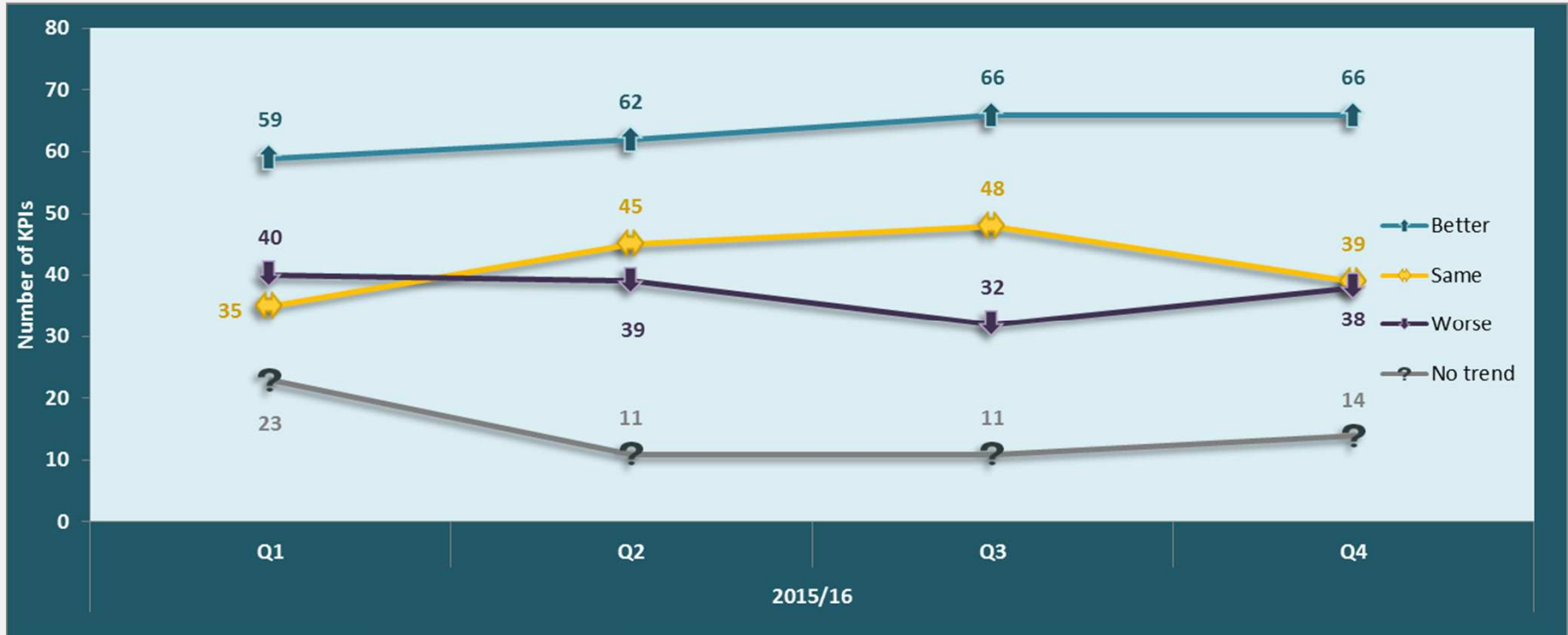


- **157 performance measures** have been selected as high-level indicators of our progress in delivering the Corporate Plan.

Key Performance Indicators - Overview

Trends – Q1 to Q4 2015/16

Performance Measures



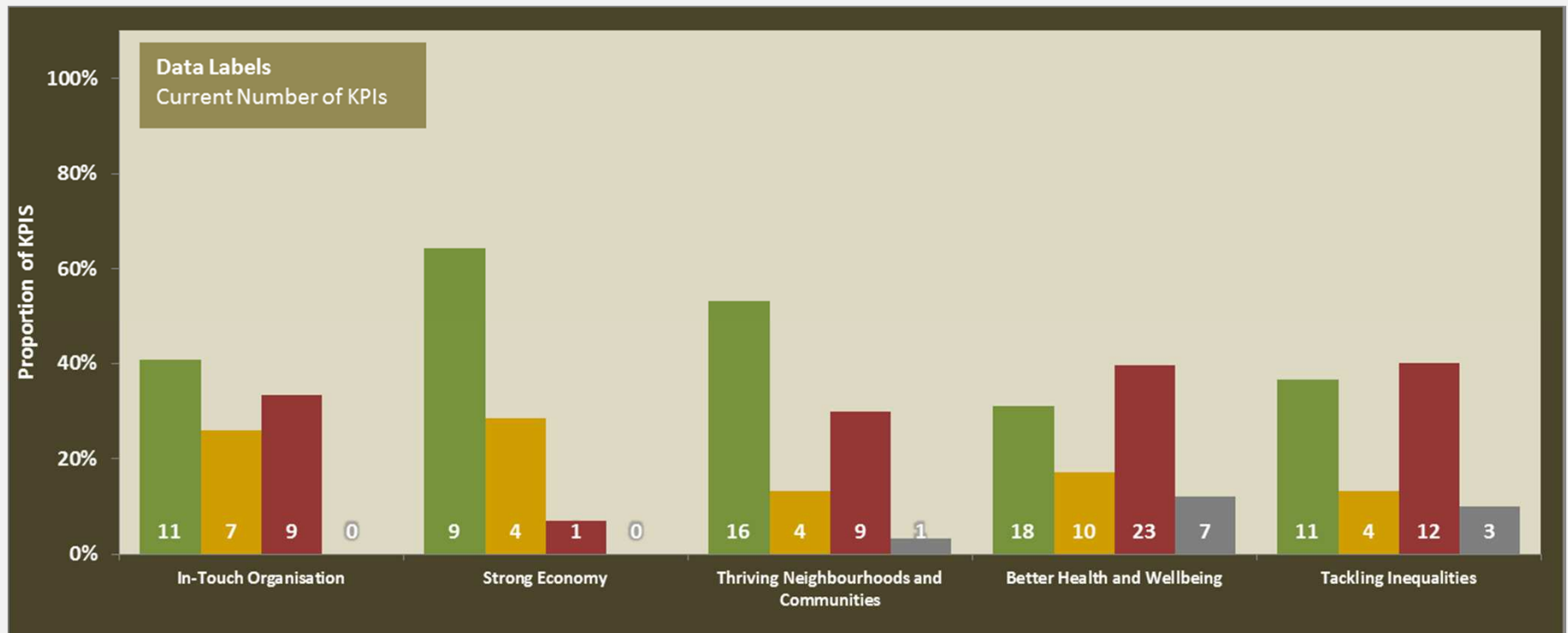
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- The direction of travel between Q3 and Q4 was less positive than between Q2 and Q3.
- The number of measures getting worse has increased by 6 since Q3, whilst the number getting better has remained at 66.
- There are still 28 more measures that are improving than are getting worse however.
- The increase in measures without a trend relates to data availability issues.

Key Performance Indicators - Overview

RAG Ratings – Q4 Priority Breakdown

Performance Measures

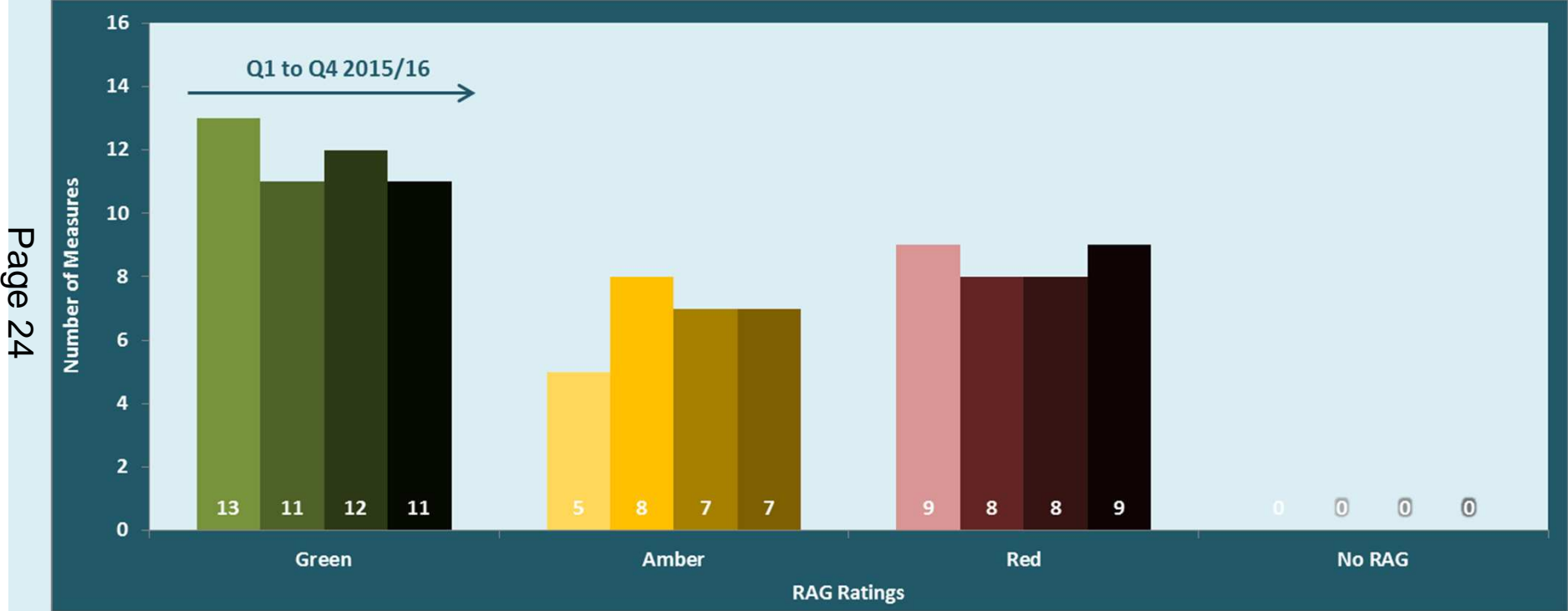


- The chart shows the RAG ratings broken down by Priority.
 - The data labels show the number of measures and the change since Q1.
- The number measures for each Priority are: ITO – 27; SE – 14; TNC – 30; BHWB – 58; TI – 30.
- There are two measures that have been assigned to two different priorities.
- Based on the measures chosen and targets set, the chart indicates that the main challenges lie with Better Health and Wellbeing and Tackling Inequalities.

In-Touch Organisation

RAG Ratings

Performance Measures



In-Touch Organisation



RAG Ratings – Key Performance Questions

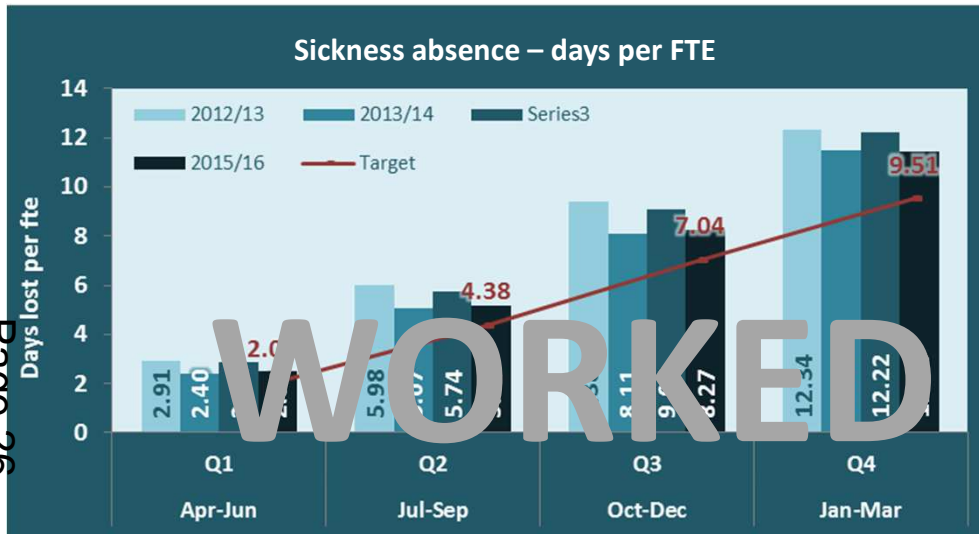
Key Performance Question	RAGs – Measures and Actions						
1 Do we listen and respond appropriately?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>1</td> <td>1</td> <td>3</td> </tr> </table>	Green	Yellow	Red	1	1	3
Green	Yellow	Red					
1	1	3					
2 Are we delivering efficient services to meet the diverse needs of the city and its residents?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>11</td> <td>5</td> <td>2</td> </tr> </table>	Green	Yellow	Red	11	5	2
Green	Yellow	Red					
11	5	2					
3 Are we connected and working well within the Council and with others, making the best use of our shared intelligence?	<table border="1"> <tr> <td>Green</td> </tr> <tr> <td>3</td> </tr> </table>	Green	3				
Green							
3							
4 Are we providing the conditions needed for our staff to perform at their best?	<table border="1"> <tr> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>3</td> <td>4</td> </tr> </table>	Yellow	Red	3	4		
Yellow	Red						
3	4						

In-Touch Organisation



Further analysis - 4. Are we providing the conditions needed for our staff to perform at their best?

Sickness absence



- Sickness levels improved in 2015/16 (11.43 days per FTE) compared with 2014/15 (12.22 days per FTE).
- Levels were still above the target of 9.51 days per FTE.

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WORKED EXAMPLE

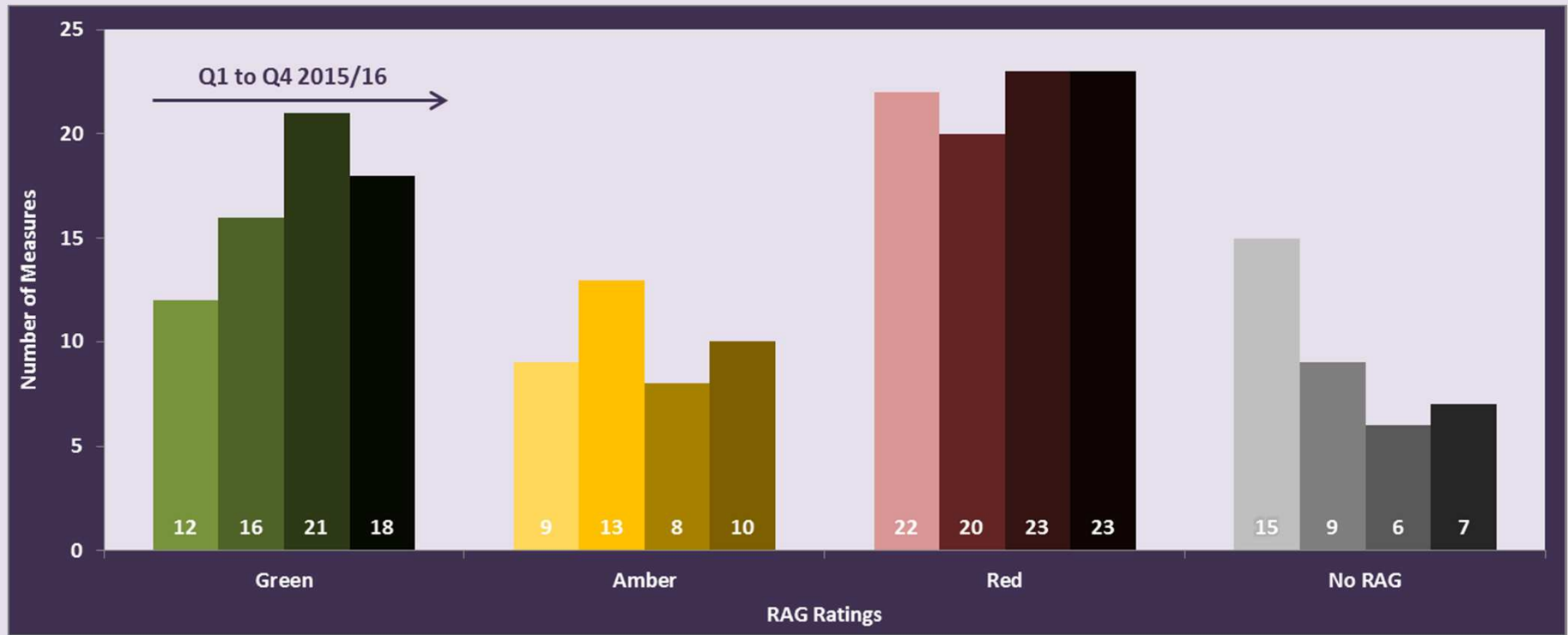


- A recent Core Cities exercise indicates that (from the cities that responded) Sheffield performs well when considering the percentage of the workforce with no periods of sickness absence in 2015/16.
- Given that our overall sickness levels appear to be similar to the other Core Cities (based on other data comparisons), this could mean that that:
 - We have a particular issue with long-term absence – given that approx. 60% of our absence comes from 16% of the workforce.
 - Staff who worked for only part of the year had high levels of absence.

Better Health and Wellbeing

RAG Ratings

Performance Measures



Better Health and Wellbeing

20







10

23

7

RAG Ratings – Key Performance Questions

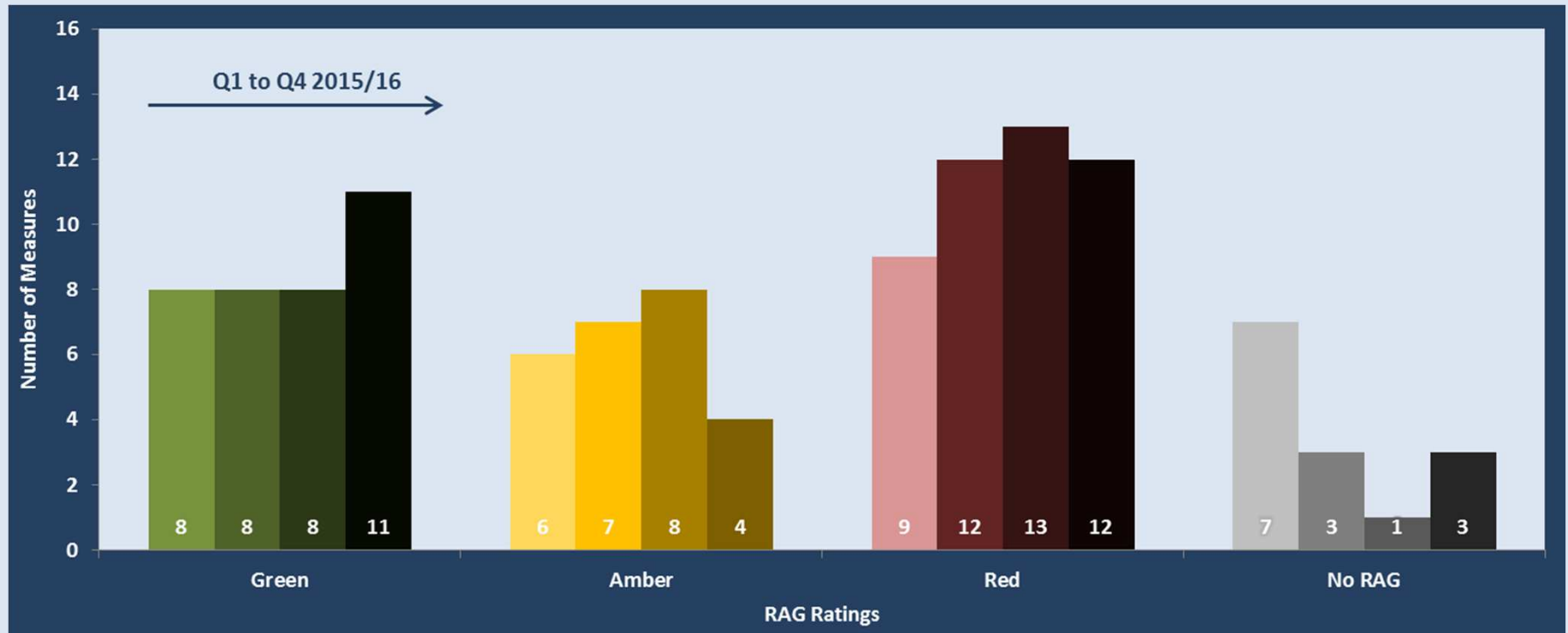
Page 28

Key Performance Question	RAGs – Measures and Actions
1 Do we ensure that children have a great start in life?	
2 Do we support children and young people to fulfil their potential?	
3 Do we support people to stay healthy and well?	
4 Do we support people regain their health and wellbeing when they need it?	
5 Do we ensure there are good quality, innovative, value for money care and support services available for the people of Sheffield?	
6 How do we support people to be in control of their care and support and have genuine voice and influence over the things that affect them?	

Tackling Inequalities

RAG Ratings

Performance Measures



Tackling Inequalities



RAG Ratings – Key Performance Questions

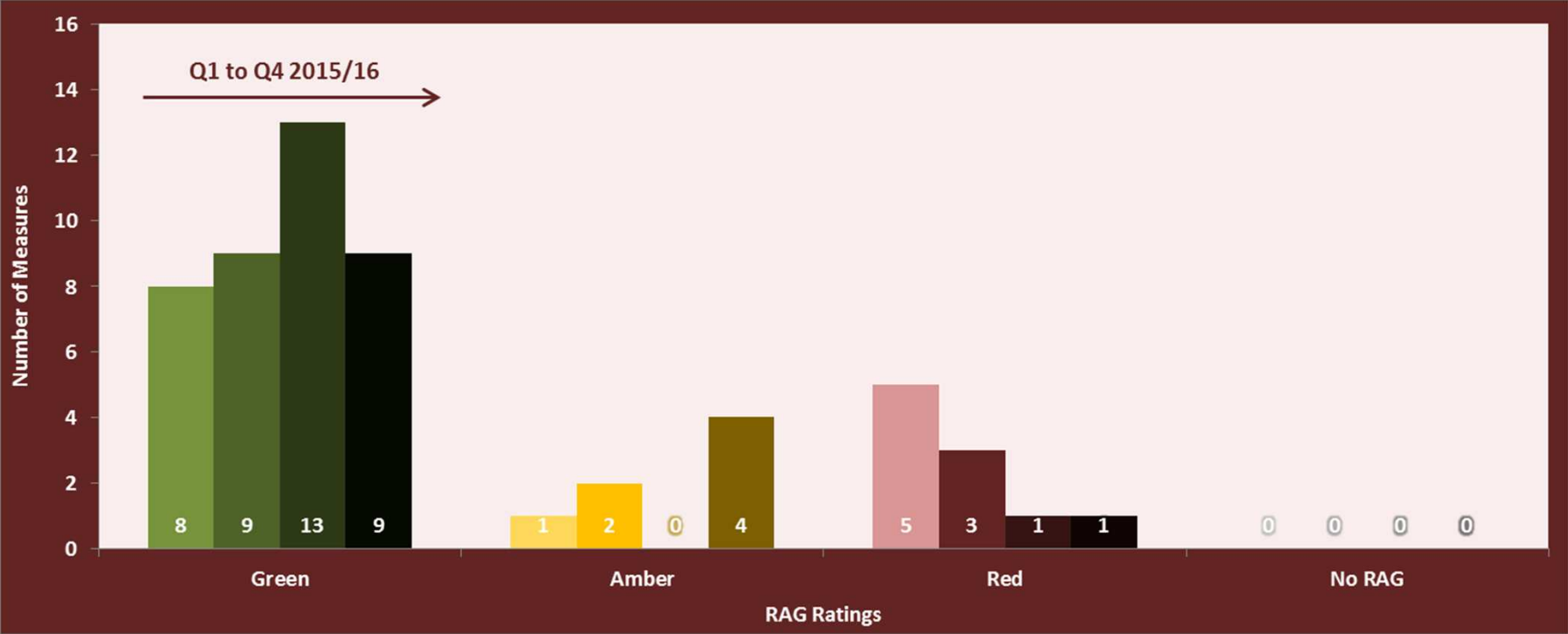
Key Performance Question	RAGs – Measures and Actions
1 How well are we performing our leadership role in reducing inequality in the city?	1
2 How well are we supporting children and young people to reduce the likelihood of them living their adult lives in poverty?	5 2 8 1
3 Are we helping to build an inclusive economy based on fair access to decent jobs and helping adults overcome barriers to gaining skills and employment?	3 1 3
4 Are we performing our role in mitigating the worst effects of poverty?	4 2 1 1

Strong Economy

RAG Ratings

Performance Measures

Page 31



Strong Economy



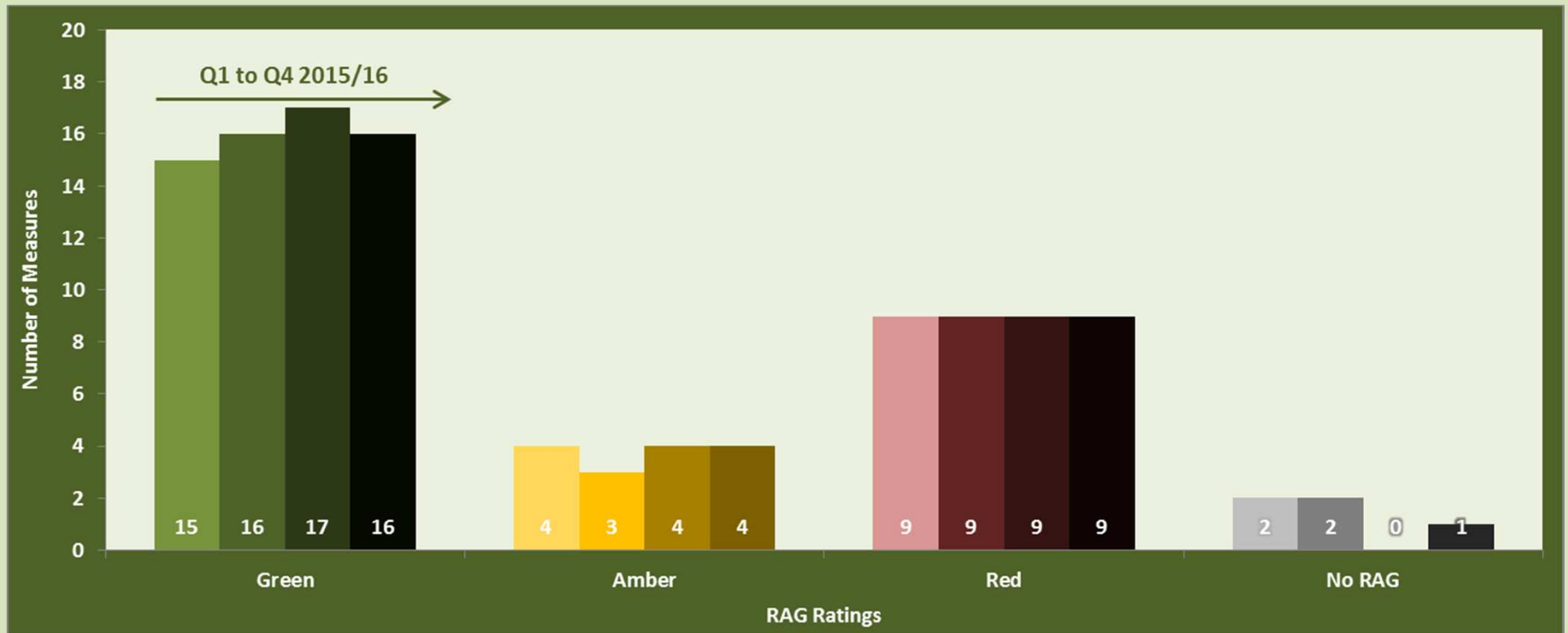
RAG Ratings – Key Performance Questions

Key Performance Question	RAGs – Measures and Actions			
1 Are we creating the conditions to attract investment and supporting businesses to start and grow?	<table border="1"> <tr> <td>3</td> <td>4</td> <td>1</td> </tr> </table>	3	4	1
3	4	1		
2 Are we making the most of our distinctive economic assets and strengths?	<table border="1"> <tr> <td>8</td> <td>2</td> </tr> </table>	8	2	
8	2			
3 Are we creating the right conditions for people and supporting them to gain the skills to contribute to, and benefit from, the local economy?	<table border="1"> <tr> <td>2</td> <td>1</td> <td>1</td> </tr> </table>	2	1	1
2	1	1		
4 Are we putting in place the infrastructure to future-proof the economy for the next 20 years?	<table border="1"> <tr> <td>1</td> <td>1</td> <td>1</td> </tr> </table>	1	1	1
1	1	1		

Thriving Neighbourhoods and Communities

RAG Ratings

Performance Measures



Thriving Neighbourhoods and Communities



RAG Ratings – Key Performance Questions

Key Performance Question		RAGs – Measures and Actions						
1	Are all schools becoming great and inclusive schools?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> </tr> <tr> <td>1</td> <td>2</td> </tr> </table>	Green	Yellow	1	2		
Green	Yellow							
1	2							
2	Do we make sure that the housing needs of Sheffield people are met?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>4</td> <td>2</td> <td>1</td> </tr> </table>	Green	Yellow	Red	4	2	1
Green	Yellow	Red						
4	2	1						
3	How effective is Local Transport?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>5</td> <td>1</td> <td>5</td> </tr> </table>	Green	Yellow	Red	5	1	5
Green	Yellow	Red						
5	1	5						
4	How well do we manage the local environment?	<table border="1"> <tr> <td>Green</td> <td>Yellow</td> <td>Red</td> </tr> <tr> <td>5</td> <td>1</td> <td>4</td> </tr> </table>	Green	Yellow	Red	5	1	4
Green	Yellow	Red						
5	1	4						
5	Do our neighbourhoods feel safe with communities and people that get on well together?	<table border="1"> <tr> <td>Green</td> <td>Grey</td> </tr> <tr> <td>2</td> <td>1</td> </tr> </table>	Green	Grey	2	1		
Green	Grey							
2	1							
6	Do our neighbourhoods have infrastructures of people, organisations and spaces that allow residents to come together as a community?	<table border="1"> <tr> <td>Green</td> </tr> <tr> <td>2</td> </tr> </table>	Green	2				
Green								
2								



Report to Overview & Scrutiny Management Committee (OSMC) Thursday 28th July 2016

Report of: Policy & Improvement Officer

Subject: Draft OSMC Work Programme 2016/17

Author of Report: Diane Owens, Policy and Improvement Officer
diane.owens@sheffield.gov.uk
0114 273 5065

The Committee's draft work programme is attached for consideration (Appendix 1). It is proposed that the Committee focusses on performance management and finance; considers corporate and city-wide issues where appropriate; and has a 'light touch' overview of the work of the four Scrutiny Committees. This would give each meeting a specific focus, with brief standing items on 'Issues to raise from other Scrutiny Committees' and the Work Programme.

The Committee will need to prioritise the issues to be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at Appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

The work programme remains a live document and is brought to each committee meeting.

The Scrutiny Committee is being asked to:

- Consider and discuss the committees work programme for 2016/17
 - Identify priority topics for inclusion in the work programme
-

Overview & Scrutiny Management Committee (OSMC) Draft Work Programme 2016-17

Chair: Cllr Tony Damms

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 10am-1pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s
Thursday 28th July		
Annual Performance Update 2015-16	To take an overview of Council performance and consider the performance management framework.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager
OSMC Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Draft Combined Scrutiny Work Programme 2016-17 and update from Chairs	To receive an update on the draft work programmes for scrutiny committees and any update from chairs.	Scrutiny Chairs
Briefing Paper Sheffield City Region Devolution Update	To provide an update on Sheffield City Region Devolution proposals and progress.	Laurie Brennan, Policy & Improvement Officer

Thursday 27th October 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
Page 57 1st December 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs

23rd February 2016		
Budget Proposal		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
Possible Topics		
How Sheffield CC wants to do business	This piece of work looks at the Council's procurement policies and supporting processes on engaging, procuring and managing relationships with its suppliers. The Committee previously considered a report on this topic in November 2015.	Marianne Betts, Director of Finance & Commercial Services (Interim) <i>(Possible item for 27th October 2016)</i>
Customer Experience Programme	The Customer Experience Programme focuses on improving all of our customer contact and improving customer service across our organisation as a whole.	Tina Keyworth, Business Change Practice Manager

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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Report to Overview & Scrutiny Management Committee (OSMC)

Thursday 28th July 2016

Report of: Policy & Improvement Officer

Subject: Draft Combined Scrutiny Work Programme 2016-17

Author of Report: Diane Owens, Policy and Improvement Officer
diane.owens@sheffield.gov.uk
0114 273 5065

One of the roles of OSMC is to take a 'light touch' overview of scrutiny work.

The draft work programmes of the five Scrutiny Committees are attached in order to provide a comprehensive picture of planned scrutiny activity (Appendix 1), although it is likely that these work programmes will change and develop as the year progresses.

The Committee is asked to note the draft work programmes and identify any issues where joint working between Committees may be appropriate

The Scrutiny Committee is being asked to

- Note the draft work programmes
- Identify any opportunities for joint working

Children, Young People & Family Support Scrutiny & Policy Development Committee
Draft Work Programme 2016-17

Topic	Reasons for selecting topic	Lead Officer/s
Monday 18th July 1-4pm		
The implications of 'Educational Excellence Everywhere' Government White Paper	To understand the implications of the 2016 government White Paper, including the continuing role of the local authority in education and the future role for governors and of Learn Sheffield (our not for profit schools company).	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning Pam Smith, Head of Primary & Targeted Intervention Stephen Betts, Learn Sheffield, Interim Chief Executive
Urgent item - A' Level Provision in the South east of the City	To consider a letter from the Chief Executive Officer of Sheffield College regarding the closing of A-Level provision at the Peaks Campus of Sheffield College.	Paul Corcoran, Chief Executive, Sheffield College Heather Smith, College Principal and Executive Director, Sheffield College
Annual Meeting with Young People 2016 – Report & Recommendations	To provide feedback on the committees meeting with young people that took place in April 2016.	Diane Owens, Policy & Improvement Officer
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer

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Monday 19th September 2016		
<p>Children & Families Act 2014: SEN Services & Support and Young Carers</p>	<p>The Committee last received an update on the Children & Families Act in September 2015 and requested a further update in 12 months' time.</p> <p>This report will focus on 2 specific areas:</p> <ul style="list-style-type: none"> - SEN services and support - Young Carers <p>SEN services and support - meeting with parents A sub group of the committee (3/4 members) will meet with a small group of parents prior to this session to discuss their experiences of SEN services and support. This session would take place w/c 12th September at a local school between 10am-2pm.</p>	<p>Dorne Collinson, Director of Children and Families</p> <p>Alasdaire Duerden, Programme Manager, SEN Reforms</p> <p>Other attendees tbc.</p>
<p>Briefing Paper</p>	<p>As requested by the Committee at its meeting on 18th July 216, this briefing paper will provide an update on the citywide data available in terms destinations of pupils (post 16) including employment, vocational courses, A' Levels etc.</p>	<p>Sam Martin, Assistant Director Lifelong Learning & Skills</p>
Monday 21st November 2016		

Emotional Health & Wellbeing in Schools	<p>The proposal to look at this topic in part reflects a recommendation in the report following the committee's annual meeting with young people in April 2016.</p> <p>Research has shown that the mental health of teenagers can be put at risk in numerous ways, often leading to stress-related illnesses such as, depression, eating disorders and self-harm. Sheffield is involved in a number of pilot projects around mental health and wellbeing.</p> <p>The committee will request a report on the work taking place, learning and future plans, to include work around links to ASB and emotional health and wellbeing.</p>	<p>Depending on the focus, possible individuals / organisations to engage with include:</p> <ul style="list-style-type: none"> - STAMP (Support, Think, Act, Motivate, Participate). STAMP is a group of young people aged 14-25 who are working to improve the mental health and emotional wellbeing of young people across the City. - Children and Adolescent Mental Health Services (CAMHS) - Sheffield Children's NHS Foundation Trust - Clinical Commissioning Group (CCG) - HealthWatch Sheffield - A local School involved in the pilot study.
School Places in the City	The Committee may choose to request a headline report on forecasting in terms of school places in the city.	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning other attendee's tbc.
Briefing Paper Sheffield Parent Carer Forum, State of Sheffield 2014 Report - update report	To receive a further update (following on from a report in January 2016) with regards to the actions taken and responses to Sheffield Parent Carer Forum's State of Sheffield 2014 Report.	Tim Bowman, Head of Inclusion and Targeted Services
Briefing Paper Attainment 215-16 - headline report	The Committee may choose to request a headline Report (with a full report to then follow in December when national comparator data should be available). The headline report would outline the early picture / key points in terms of the attainment statistics for Sheffield.	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning
Monday 19th December 2016		

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<p>Attainment 2015-16 – citywide attainment outcomes in schools & academies</p>	<p>The committee will receive a detailed report on the attainment statistics for Sheffield schools and academics, including analysis in terms of the available national data / comparators.</p> <p>Linked to this item we will run a Data Analysis Training Session for the Committee - as outlined in the training section below.</p>	<p>Antony Hughes, Children's Commissioner & Director of Inclusion & Learning other attendees tbc.</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p>
<p>Briefing Paper CYP&FS Prevent Task Group – an update in response to the recommendations contained in the Task Groups report</p>	<p>During 2015-16 the Committee set up a Task Group. The focus of its review was:</p> <ul style="list-style-type: none"> - To understand the implications of the recent Counter-Terrorism and Security Act 2015 in terms of the statutory requirements around Prevent and the implications for children and young people. - To consider how we are responding to this in Sheffield and identify any recommendations <p>The committee will receive an update report from the service in response to the 10 recommendations outlined in the Committees Prevent Task Group report.</p>	<p>Sam Martin, Assistant Director - Lifelong Learning and Skills</p>
<p>Briefing Paper The implications of the 'Educational Excellence Everywhere' Government White Paper - update</p>	<p>Following consideration of this item at its meeting in July 2016 the Committee may choose to request a brief update on progress with regards to the 'Educational Excellence Everywhere' Government White Paper.</p>	<p>Antony Hughes, Children's Commissioner & Director of Inclusion & Learning</p>
<p>Monday 20th February 2017</p>		

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<p>Sheffield Children's Safeguarding Board - Annual Report 2015-16</p>	<p>The Committee consider this report on an annual basis to enable them to consider priorities and performance over the past 12 months.</p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, CYPF - Children and Families</p> <p>Other officers tbd</p>
<p>Sheffield Sexual Exploitation Service Annual Report 2015-16</p>	<p>To consider the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation.</p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board Victoria Horsefield, Assistant Director, CYPF - Children and Families Other officers tbd</p>
<p>Agenda item 3?</p>		
<p>Monday 3rd April 2017</p>		

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Youth Services in Sheffield	To understand the latest developments in terms of work to look at the future of youth services in Sheffield. This follows a report received by the Committee in March 2016 on “Youth Services in Sheffield”, which the committee requested a further update on.	Sam Martin, Assistant Director - Lifelong Learning and Skills Other officers tbd
Skills development in Sheffield	<p>The Sheffield City Region Devolution Deal would give the region £1.3 billion to spend over the next 30 years. The Deal would offer new powers and funding to improve infrastructure, transport, skills, housing and other drivers of business growth. In terms of improving skills this would mean - investing in education infrastructure, better skills, employment and adult education</p> <p>The committee could receive a report to enable them to understand the implications of these proposals and future developments specifically in terms of skills development for young people</p>	Tony Tweedy, Director - Lifelong Learning and Skills Other officers tbd
Agenda item 3?		
Briefing Paper Adoption Annual Report	The committee receive an annual report to enable them to consider priorities and performance over the past 12 months.	John Banwell, Assistant Director - Provider Services
Briefing Paper Fostering Annual Report	As above.	John Banwell, Assistant Director - Provider Services
Other possible topics / activities		

Youth Services in Sheffield	<p>September / October 2016</p> <p>One-two sessions could be organised for the scrutiny committee (or a sub group of the committee) to enable committee members to consider and feed into proposals around youth services in Sheffield as they are being developed.</p>	Sam Martin, Assistant Director Lifelong Learning & Skills
Training etc.		
<p>Data analysis training session (attainment data)</p> <p>1-2 hour training session to be held in the Town Hall</p>	<p>This session will be held prior to the committee considering the attainment report in November/ December.</p> <p>The Policy & Improvement Officer will liaise with colleagues in Performance & Analysis to arrange this.</p>	Diane Owens, Policy & Improvement Officer

**Safer & Stronger Communities Scrutiny & Policy Development Committee
Draft Work Programme 2016-17**

Chair: Cllr Tony Damms

Vice Chair: Cllr Richard Shaw

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 4-7pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s
Thursday 21st July 4-7pm		
Challenge for Change (C4C) - Community Engagement Report Page 49	<p>The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. Their review of Community Engagement was undertaken in 2013/14.</p> <p>In April 2016 the Committee received a written update on this piece of work and requested a further update regarding the reports' recommendations and progress.</p>	<p>Tina Gilbert, Assistant Manager, Communities</p> <p>Catherine Hill, Assistant Manager, Communities - Council Housing Service</p> <p>Naz Koriba, Communications Account Manager</p> <p>Tenants involved in the Challenge for Change customer scrutiny panel have also been invited to attend the meeting.</p>
An overview of the role and remit of the Safer & Stronger Communities Scrutiny & Policy Development Committee	To provide the committee with an overview of the role and remit of this committee, including areas of responsibility and legislative powers.	Diane Owens, Policy & Improvement Officer
Draft Work Programme 2016-17	To consider the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer

The implications of the Housing and Planning Act 2016

Following agreement by both Houses on the text of the Bill it received Royal Assent on 12th May 2016 and is now an Act of Parliament.

The Act contains provisions on new homes (including starter homes), landlords and property agents, abandoned premises, social housing (including extending the Right to Buy to housing association tenants; sale of local authority assets; 'pay-to-stay'; secure tenancies), planning, compulsory purchase, and public land (duty to dispose).

This report will provide an outline of the implications of the bill and how we plan to respond in Sheffield.

Peter Brown, Project Manager - Future of Council Housing

Louise Cassin, Housing Revenue Account (HRA), Business Plan Team Officer

Other officers tbc

Thursday 20th October 4-7pm

Neighbourhood / Locality Working - Draft Report

Following previous discussions including the raising of a public question around Local Area Partnerships (in December 2015) the committee agreed to request an update on the broader piece of work which is looking at neighbourhood / locality working once complete.

The Cabinet Member and Lead Officers will attend scrutiny to present the draft report. The Committee will be able to provide comment / suggestions.

Cllr Jack Scott, Cabinet Member for Community Services and Libraries

James Henderson, Director Policy, Performance & Communications

Other officers tbd.

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Sheffields' Cohesion Framework - Draft

The Cabinet Member and Lead Officers will attend to present Sheffield's draft cohesion framework.

The Committee will be able to provide comment / suggestions.

Cllr Jack Scott, Cabinet Member for Community Services and Libraries

Dawn Shaw, Head of Libraries and Community Services

Thursday 15th December 4-7pm		
Welfare Reform	To receive an update on welfare reform, with a specific focus on the two key areas of Universal Credit (UC) and Personal Independence Payments (PIPS).	James Henderson, Director Policy, Performance & Communications Other Officers tbc.
<p> Briefing Paper Challenge for Change - Report on Council Housing Services preparation for the implementation of Universal Credit “ </p>	<p> The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. </p> <p> This report covers the group’s piece of work which looked at "Council Housing Services preparation for the implementation of universal credit". The Panel have produced a concise report and recommendations. </p>	<p> Tina Gilbert, Assistant Manager, Communities </p> <p> Other officers tbc. </p>

Thursday 6th April 4-7pm		
<p>Housing + Model and Implementation</p>	<p>To receive an update on the Housing + model and plans for implementation, for scrutiny to provide comment / suggestions.</p>	<p>Janet Sharpe, Director of Housing and Neighbourhoods Service</p> <p>Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support</p>
<p>Challenge for Change (C4C): Vacant Property Management (update on progress)</p>	<p>The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service.</p> <p>This report covers their project on Vacant property management. The overall purpose of the project was to examine the “Vacant Properties Service” to look at ways of improving the time it takes to turnaround vacant properties for the Council to save it money and improve the service from a customer’s point of view.</p> <p>This report would provide an update on progress in implementing the report’s recommendations.</p>	<p>Tina Gilbert, Assistant Manager, Communities</p> <p>Other Officers tbd.</p>

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Other possible topics		
Community Safety / Safer and Sustainable Communities Partnership	The committee could request an update on the work of the Safer and Sustainable Communities Partnership or focus on a specific topic / issue.	tbd
Briefing Paper Homelessness & rough sleeping (briefing paper)	<p>At its January 2016 meeting Full Council requested that a report on the issue of support for rough sleepers in the city be submitted to the relevant Scrutiny and Policy Development Committee for consideration.</p> <p>This Committee received an update on homelessness & rough sleeping in April 2016, officers and Councillor Jayne Dunn (Cabinet Member for Housing) were in attendance to present the report and respond to questions. The Committee agreed to add this topic to its 2016-17 Work Programme as a possible briefing paper item.</p>	Suzanne Allen, Head of Citywide Neighbourhood Services Zoe Young, Housing Options and Advice Service Manager

Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee

Draft work programme 2016/17

Last updated: 4th July 2016

Please note: the draft work programme is a live document and so is subject to change.

Possible Topic	Reasons for selecting topic	Date	Proposed scrutiny style	Priority
<i>Draft Work Programme</i>	<i>Committee to agree work programme 2016/17</i>	<i>Jul-16</i>	<i>Ongoing agenda item</i>	
<i>CQC inspection reports - Sheffield Teaching Hospitals NHS Foundation Trust</i>	<i>Opportunity for the Committee to examine the recent Care Quality Commission inspection report and raise questions</i>	<i>Jul-16</i>	<i>One-off agenda item for discussion and consideration</i>	
<i>Quality Accounts 2015/16 - sub group report</i>	<i>For information - responses to NHS Trust QAs</i>	<i>Jul-16</i>	<i>Report for information</i>	
Joint Health Overview and Scrutiny Committee (JHOSC) - Commissioners Working Together Programme	Update on JHOSC set up the request of NHS England & NHS Sheffield CCG; the Chair Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee or nominee to attend JHOSC for identified service changes under Commissioners Working Together Programme	Jul-16 and Sep-16 and ongoing	Ongoing agenda item for information and discussion when required	
Sustainability & Transformation Plan (STP)	To consider the local service response to NHS plan – 5 year forward view – footprint is South Yorkshire & Bassetlaw; focus on patient engagement in plan, patient expectations.	Sep-16	One-off agenda item - discussion and consideration	
Dementia Strategy	Raised as a public question 23.03.2016 for inclusion in work programme – work in progress to determine when and scope	TBC	One-off agenda item –	

			discussion and consideration	
Delays to Hospital Discharging	This issue has been raised at various points in the work of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee. Now national evidence in report of National Audit Office - Discharging older patients from hospital, May 2016.	Nov -16	One-off agenda item – discussion and consideration or for information	
CAMHS	There is an NHS procurement of CAMHS Tier 4 - full NHS timeline for each package not known yet - South Yorkshire will be one package; a topic of interest to the Committee a previous Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Task Group reported March 2014	TBC	TBC	
Public Health Strategy	To consider the Director of Public Health Annual Report. Public Health is a core aspect of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee activity. Public health and its wider determinants underlay tackling health inequalities.	Sep-16	One-off agenda item – discussion and consideration	
Health & Wellbeing Board	The terms of reference are currently under review, this item could consider new terms of reference and the 5 outcomes of Sheffield Health & Wellbeing Board.	TBC	One-off agenda item – discussion and consideration or for information	
PREVENT	The PREVENT task group of Safer and Stronger Communities Scrutiny and Policy Development Committee recognised that there was a particular aspect of PREVENT that needed further consideration and was more suited to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee, that of radicalisation vulnerability & mental health.	Jan-16	One-off agenda item – discussion and consideration	

Task group topic	Reasons for selecting topic	Date		
A&E – patient experience	Members of the Committee raise anecdotal evidence of poor patient experiences. A recent CQC inspection of Sheffield Teaching Hospitals NHS Foundation Trust gives an overall rating 'requires improvement' for urgent and emergency services at Northern General Hospital. The suggested task group could consider this in-depth - see task group	Jan-17	Part year Task Group	
Quality Accounts – performance	Sub group of Committee Members to carry out work on Quality Accounts on behalf of the Committee. Building on previous years QA approach integrate with patient experience	Sep- 16 & Jan-17	Sub-group or include in full year task group	
Task group – main topic for 2016/17: Examining performance with patient experience/performance – including Quality Accounts – with a focus for example on A&E;	<p>A proposal for a task group that examines performance, gathers evidence of patient experience. To integrate with Quality Accounts activity, a further enhanced approach on previous years; a QA focus on a topic e.g. A&E – 'frame around 'patient experience'. Expansions could look at: the A&E mental health experiences of young people – the transition from children's to adult provision.</p> <p>Other patient experience themes raised are: a lack of reasonable adjustments in hospital; health inequalities – understanding what they are i.e. Mental Health, disability, economy, BME experience.</p>	Sep-16 to Mar-17	Full year Task Group	
Follow on to schedule from 2015/16				
<i>Primary Care Strategy - CCG (Katrina Cleary)</i>	<i>This item is for information - At its meeting in March 2016 the committee considered Access to GP and requested that this be forwarded when available</i>	<i>Jul-16</i>	<i>One-off agenda item for information</i>	

PMCF evaluation	At its meeting in March 2016 the committee considered Access to GP and requested that this be presented/forwarded when available	TBC	One-off agenda item for information	
Better Care Fund	Following consideration of the Better Care Fund at its meeting in November 2015, the committee wanted to look at it again in the future, focusing on whether the programme is achieving its intended outcomes and financial savings	TBC	One-off agenda item for discussion and consideration	
Adult Social Care Performance	At its meeting in January 2016, the Committee welcomes the approach being taken to improve adult social care performance, and requested that the Director of Adult Services provide a further update in a year's time.	Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information	
Quality Care Provision for Adults with a Learning Disability in Sheffield	In January 2016, the Committee considered improvements and action plans following reviews of Council and Care Trust learning disability services. The Committee requested a further update on progress in 12 months from the Director of Adult Services	Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information	
Carers' Strategy	At its meeting in September 2015 the committee considered the developing Carers' Strategy and requested that the final version of the Carers' Strategy and Action Plans be presented to the Committee for comment.	TBC	TBC	
Home Care task group - response to report	recommendations to Cabinet 9th March 2016 - response due no later than December 2016	Dec/Jan-16	One-off agenda item for discussion and consideration	
Adult Safeguarding	A protocol was agreed March 2016 – this item to provide updates as a result of this as and when required.	TBC	TBC	

Meeting Dates 2016/17

July 2106, September 2016, November 2016, January 2017, March 2017, April 2017

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

Draft Work Programme 2016/17

Last updated: 18th July 2016

Please note: the draft work programme is a live document and so is subject to change.

Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Agenda item	27th July 2016				
Sheffield Bus Partnership (SBP) review	This is the SBP scheduled review report to the SCR Combined Authority Transport Committee that this Committee asked to see following the buses agenda item March 2016	Representatives of Sheffield Bus Partnership	Jul-16	<i>One-off agenda item</i>	
Draft Work Programme	Committee to agree work programme 2016/17 – within framework of selecting scrutiny topics	Policy & Improvement Officer	Jul-16	<i>Future ongoing agenda item</i>	
Bus Services Bill – briefing	An early look at the headlines of the Bus Services Bill introduced into the House of Lords on 20 th May 2016 – legislation and regulations that are integral to devolution deals and powers for Combined Authority Mayors expected to be elected May 2017	For information – no attendees	Jul-16	<i>Initial Briefing - to be followed up in depth once on the statute books and how Combined Authority can make best use of the powers</i>	
Task Group	2016/17				

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Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Economic Landscape	A possible major task group topic item 2016/17 - Multi approach of: is Sheffield serving the needs of business/developers - are we joined up as a city; what gains for the city (an Ikea Case study), inclusive growth, lessons for the future; and Sheffield's role as driver of economic development in SCR, how does it play its economic role in the economy of SCR?	SCR Creative Sheffield Executive Director Place		<i>Part year Task Group & call for evidence</i>	
Grass Verges	A possible task group topic item to consider grass verges in the round: environmental value/maintenance/ use of.			<i>Part year Task Group</i>	
Policy Development – possibly in depth agenda or task group					
Citywide Inclusive Growth policy and approach	Policy Development item - ensure nobody in Sheffield excluded from benefit of economic growth.			<i>Single agenda item</i>	
Mass transit for Sheffield - integral part of SCR transport plan	HS2 – local economic impact of HS2 Sheffield and South Yorkshire Report 2016 setting out a different approach; expanding the tram; City (Region) to City (Region) transportation link e.g. Cross Pennine tunnel a reality & benefits check; compare with other cities in UK, Europe, USA.			<i>Multiple single agenda items as briefings and/or consideration</i>	
Wider fiscal change	A wider policy development item to explore options for 'wider fiscal change' beyond business rates localisation and Sheffield specific.			<i>Single in-depth agenda item / briefing / consideration</i>	

Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Agenda items/topics to be scheduled					
Inclusive Growth 1	RSA Inclusive Growth Commission submission - written evidence to be submitted by Sheffield CC / Core Cities			<i>One off agenda item as briefing or fuller consideration</i>	
Business Rates Localisation	Sheffield involved through Core Cities. The Queen's Speech makes reference to Local Growth & Jobs Bill to include combined authority mayors ability to levy a supplement on business rates bills			<i>One off agenda item as briefing or fuller consideration</i>	
Air Quality	First considered 2014/15 - determine nature of report back required			<i>For information</i>	
Library services in the City in general	Cabinet report in the autumn informed by consultation underway now		Nov - 16	<i>Single agenda item</i>	
Protecting Sheffield from flooding	Consultation mid July 2016 for 3 months - consider once consultation complete and decision to be made			<i>Single agenda item</i>	
Bus Services Bill – part 2	An in depth follow up once on the statute books and how Combined Authority can make best use of the powers			<i>In depth agenda item</i>	

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Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Forward Plan items of relevance and possible interest					
Sheffield Retail Quarter – delivery of first phase	Cabinet decision – 20 th July 2016 (Cabinet Member - Leigh Bramall)	Report of Executive Director, Place: lead officer - Nalin Seneviratne, Director of Capital and Major Project		<i>Information</i>	

Overview & Scrutiny Management Committee (OSMC) Draft Work Programme 2016-17

Chair: Cllr Tony Damms

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 10am-1pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s
Thursday 28th July		
Annual Performance Update 2015-16	To take an overview of Council performance and consider the performance management framework.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager
OSMC Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Draft Combined Scrutiny Work Programme 2016-17 and update from Chairs	To receive an update on the draft work programmes for scrutiny committees and any update from chairs.	Diane Owens, Policy & Improvement Officer Scrutiny Chairs
Briefing Paper Sheffield City Region Devolution Update	To provide an update on Sheffield City Region Devolution proposals and progress.	Laurie Brennan, Policy & Improvement Officer

Thursday 27th October 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
1st December 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs

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23rd February 2016		
Budget Proposal		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
Possible Topics		
How Sheffield CC wants to do business	This piece of work looks at the Council's procurement policies and supporting processes on engaging, procuring and managing relationships with its suppliers. The Committee previously considered a report on this topic in November 2015.	Marianne Betts, Director of Finance & Commercial Services (Interim) <i>(Possible item for 27th October 2016)</i>
Customer Experience Programme	The Customer Experience Programme focuses on improving all of our customer contact and improving customer service across our organisation as a whole.	Tina Keyworth, Business Change Practice Manager

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Report to Overview & Scrutiny Management Committee (OSMC)

Thursday 28th July 2016

Report of: Director of Policy, Performance & Communications

Subject: Devolution to Sheffield City Region: Update on Progress

Author of Report: Laurie Brennan, Policy and Improvement Manager
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This paper provides Overview and Scrutiny Management Committee with a brief update on the progress of Sheffield City Region's (SCR) devolution agreement.

The Scrutiny Committee is being asked to:

- Note the contents of the report
- Agree to receive a further update around February 2017

Devolution to Sheffield City Region

update on progress

Purpose

This paper provides Overview and Scrutiny Management Committee a brief update on the progress of Sheffield City Region's (SCR) devolution agreement.

Background

1. In October 2015, SCR announced that it had reached agreement with Government over a package of powers and resources worth around £1.3bn to be devolved to SCR. This built upon the previous City Deal and the Growth Deals and included:
 - **Investment fund** – an investment fund worth £30m a year for 30 years enabling SCR to invest in key economic and infrastructure projects. All SCR investment will be in a 'Single Pot' which will give the City Region full flexibility about how to invest resources
 - **Skills** – full devolution of the adult skills system
 - **Transport** – a multi-year transport budget and the power to franchise the bus network (as now set out in the Bus Services Bill)
 - **Employment support** – piloting a localised model of support to those furthest from the labour market and co-commissioning the new Work and Health Programme
 - **Elected Mayor** – creation of an elected mayor for SCR which will be elected in May 2017
2. When the Agreement was announced, SCR made it clear that it was 'proposed' and that the public and businesses would be consulted before the Agreement was finalised. As part of this, there was a full public consultation across the whole City Region and a series of events with key stakeholders in SCR to consider the impact of the Agreement. As part of this, Overview and Scrutiny Management Committee held a thorough scrutiny meeting in December 2015 dedicated to the Devolution Agreement, hearing representations from Sheffield City Council's leadership, the Chair of the SCR Combined Authority, a private sector member of the SCR Local Enterprise Partnership (SCRLEP) and an independent view from the Centre for Cities.
3. Further, the Leader of Sheffield City Council sought changes to some of the proposals in the Devolution Agreement, specifically in relation to:
 - **Mayoral veto** – that the elected mayor's vote would have to be in the majority in any vote at the SCR Combined Authority
 - **SCR geography** – that the limitations of the Local Democracy, Economic Development and Construction Act 2009 ensured that SCR was restricted from establishing a Mayoral Combined Authority on an electoral geography which actually reflected SCR's functioning economic area.
4. Through working with Government and local MPs, Sheffield and SCR secured changes to the challenges listed above which included amendments to the Cities and Local Government Devolution Act 2016 which enabled district councils to choose to become constituent members of a combined authority which best reflected the actual function of their economy. This enabled the Elected Members of Chesterfield Borough Council and Bassetlaw District Council to take the decision to apply to be constituent members of SCR.

5. A Special Full Council meeting was held in Sheffield on 18th March 2016 on the then proposed Devolution Agreement and the supportive report for the meeting provides full details of the issues set out above, including the recommendations from the Overview and Scrutiny Management Committee.¹
6. Sheffield City Council resolved to ratify the Devolution Agreement.

What progress has been made?

7. In addition to ongoing and detailed planning locally and with Government on the implementation of the Devolution Agreement, significant work has been focused on securing the legislative progress to enact elements of the deal.
8. The legislative base to the Devolution Agreement requires two statutory instruments (Orders):
 - **Mayoral Order** – Parliament must approve an Order to enable the election of a Mayor for Sheffield City Region. The draft Mayoral Order was introduced into Parliament on 18th July and approved by the House of Lords. It will be debated in the House of Commons shortly.²
 - **Substantive Order** – Parliament must approve an Order which provides the more detailed powers contained in SCR's Devolution Agreement.
9. To support the above, SCR were required to produce two documents which set out the case for why the proposed governance changes to create new Mayoral Combined Authority in SCR will 'improve the delivery of statutory functions in the area' the and how this will operate.
 - **Governance Review** – this sets out the case for the new governance arrangements in Sheffield City Region
 - **Scheme** – this sets out how the new Mayoral Combined Authority will operate (voting arrangements, geography etc) and will inform the Government's Substantive Order
10. Both of the above documents have been developed and published for public consultation on the 1st July 2016 and are available here: <http://sheffieldcityregiondevolution.org.uk/wp-content/uploads/2016/07/Governance20Review20and20Scheme20-20Final20302006.pdf>. The consultation will run until 12th August 2016.
11. A wide range of consultation activity on the proposals in the Governance Review and Scheme is taking place across SCR, including an online survey and consultation events with members of the public and key partners (eg. business). The consultation will inform the finalised proposals and enable the Secretary of State for Communities and Local Government to reach a decision on whether to approve the proposals.
12. All the information about the consultation and access to the SCR-wide survey can be found here: <http://sheffieldcityregiondevolution.org.uk/>.
13. At the end of the consultation, the results and the finalised governance proposals will be presented to the Secretary of State for Communities and Local Government for a final decision. If the Secretary of State is minded to proceed, the substantive Order will be introduced into Parliament and will complete the process by the end of 2016. The first Mayoral Elections will take place in May 2017.
14. We will provide a further update on progress to Overview and Scrutiny Management Committee on the 23rd February 2017, once the outcome of the Parliamentary process is known.

¹ Sheffield City Council (2016) *Sheffield City Region Devolution Agreement: ratification of the proposal, 18 March 2016*, <http://sheffielddemocracy.moderngov.co.uk/documents/s21828/SCR%20Devolution%20Agreement%20-%20Sheffield%20City%20Council.pdf>

² UK Parliament (2016) *Barnsley, Doncaster, Rotherham and Sheffield Combined Authority (Election of Mayor) Order 2016*, http://www.legislation.gov.uk/ukdsi/2016/9780111147689/pdfs/ukdsi_9780111147689_en.pdf

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